

ADDENDUM No. 13

DATE: November 14, 2013
TO: ALL PROSPECTIVE PROPOSERS
SUBJECT: ERP Implementation, Integration and Related Services
RFP No. 882

NEW PROPOSAL DUE DATE: November 26, 2013 (the time remains the same as stated in the RFP).

This addendum becomes a part of the subject RFP No. 882.

A. The following are questions posed to County pertaining to this RFP:

Q1. I am contacting you to respectfully inquire about the requirements for a performance bond or line of credit in relation to RFP_882_ERP. It was a little bit of a surprise to see this additional requirement. Is this something that could potentially be waived for a certified small business enterprise?

A1. This is a County requirement, and is not being waived on this solicitation.

Q2. There are numerous references in the RFP and subsequent Addenda around two-way integration between the new County system and the Aviation and Water & Sewer Department's PeopleSoft System. Can you please provide as many details as possible on the nature of this integration including:

- 1) What type of data or actual data is expected to be interfaced between the two systems (e.g. are we passing payroll data, financial data, etc. back and forth and if so what specific type of data)?

A2. 1) MDC will require the following:

- Time labor interfaces from the County HCM Time / Labor application to the Projects modules for the WASD / MDAD systems.
- Once Payroll is fully operational in HCM, labor distribution will be interfaced to WASD / MDAD financial / project applications.
- Commitment Control will require a two way interface for Cost allocations between the MDC Supply Chain / Finance applications and the WASD / MDAD Supply Chain / Finance applications
- Vendor information will be interfaced from the MDC Supply Chain / Finance applications to the WASD / MDAD Supply Chain Applications
- Budget / Position Management data will be interfaced to / from Hyperion Human Capital Planning and Operating Planning applications

- 2) Which way the interface is going when data is exchanged?

- See answer to question 1, 1) above – the MDC environment will be the control point for master data.

- 3) What parts of the interface from one system actually update records in the other system, if any?

- See answer to question 1, 1) above.

- 4) Whether any of the integration requires real-time updates or is all done in batch mode?

- Commitment control interfaces are required in real-time. Other interfaces may be in batch mode.

Q3. Requirement HR 52: Ability to maintain 8500+ payroll rules. Nearly 8500+ rules exist to ensure that Time & Attendance and payroll information is gathered and computed correctly. The primary rules deal with Holiday pay, overtime, TRC code handling, pay exception & money adjustment eligibility. Much of these rules are required due to the specifics of ten union contracts.

Can the County provide more information regarding how many and what specific PeopleSoft Time and Attendance rules the County currently utilizes for the county, Water and Sewer, and the Aviation Department? Are the current rules in PeopleSoft, or a legacy system? Is the County expecting additional new rules to be required when the core functionality is implemented and, if so, have the specific requirements for those rules been documented?

A3. The County rules are not specific to Water & Sewer and Aviation – they are specific to Union Agreements and practices that have been developed over many years. The County expects that the overall number of rules will be reduced by implementing PeopleSoft Time & Labor and Absence Management, as many rules will be accommodated through edits inherent to PeopleSoft. However, it is expected that the selected Proposer will accommodate all Labor Agreement / Pay Plan rules relating to Time & Labor, Absence Management and Payroll. Currently, all rules relating to Time & Attendance and payroll information are managed and executed within the County legacy applications – PeopleSoft Time & Labor is utilized only for time collection at this time (not for rule processing). While there has been some discovery relating to the rule classifications and the number of rules, all rules have not been formally documented. It is expected that the Provider will conduct analysis relating to these rule structures, and architect an acceptable solution that streamlines the processing of time, absence, compensation, money adjustment, and payroll information.

Q4. On the required SBE Forms, will MDC accept electronic signatures from the SBE firms participating in the proposal response?

A4. Yes the County will accept (as long as the form is signed).

All other information remains the same.

Miami-Dade County

Andrew Zawoyski, CPPD
Contracting Officer

cc: Clerk of the Board
Daniel Frastai, Assistant County Attorney